



# Paradise Center for Tolerance and Nonviolence

*PCTN's mission is to promote respect for differences and human rights, foster alternatives to violence, and advocate for a safe, hospitable, and harmonious community for all.*

## COMMITTEES — 2011

### Executive — President Dan Johnson, Chair

*To act on behalf of the full Board when decisions are necessary between Board meetings or in emergency situations.*

### Programs and Services — Vice President Sue Bordelon, Chair

*To create a harmonious and safe environment on the Ridge and in the surrounding communities, through outreach, support and education: coordinate with authorities regarding public policy; organize community events; provide multi-cultural activities and programs; support victims of discrimination.*

#### **Areas of Responsibility:**

- Public Policy
- Youth Activities
- Victim Support and Advocacy
- Annual Events
- Educational Forums/Conferences
- Rallies

### Resource Development — At-Large Board Member Donna Dolinar, Chair

*To foster community awareness and to ensure financial stability and growth, through the development of private and public funding and the recruitment of actively involved members.*

#### **Areas of Responsibility:**

- Fundraising
- Friendraising
- Membership Development
- Marketing and Public Relations
- Community Outreach Events
- Technology
- Website
- Printed Materials

### Business and Financial Management — Treasurer Gwen Nordgren, Chair

*To plan and monitor the financial and day-to-day business activities of PCTN, and to ensure that the Center is operating in an effective and fiscally responsible manner.*

#### **Areas of Responsibility:**

- Budget
- Cash Flow
- Financial Planning
- Purchasing
- Membership Processing
- Human Resources, Staffing and Volunteers
- Office Procedure
- Information Technology
- Space Management

### Board Affairs — President Dan Johnson, Chair

*To recruit and train effective and active board members who plan and implement programs that further PCTN's mission.*

#### **Areas of Responsibility:**

- Nominating Duties
- Training
- Succession/Transition Planning
- Strategic Planning
- Annual Meeting

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